



# ***A Mobilization***

## **Information and Resources**

### ***Guide***

## ***SECTION I — SITE MAP***

### **DOCUMENTS** (Section 2)

#### **Presidential Documents**

##### **Presidential Proclamation 7463 of September 14, 2001**

*Declaration of National Emergency by Reason of Certain Terrorist Attacks*

##### **Executive Order 13223 of September 14, 2001**

*Ordering the Ready Reserve of the Armed Forces To Active Duty and Delegating Authorities to the Secretary of Defense and the Secretary of Transportation*

##### **Executive Order 13253 of January 16, 2002**

*Amendment to Ordering the Ready Reserve of the Armed Forces To Active Duty and Delegating Authorities to the Secretary of Defense and the Secretary of Transportation*

##### **Executive Order 13239 of December 12, 2001**

*Designation of Afghanistan and the Airspace Above as a Combat Zone*

#### **Secretary of Defense/Deputy Secretary of Defense Memoranda**

##### **September 14, 2001**

*Partial Mobilization (World Trade Center and Pentagon Attacks) and Redlegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12302, and 12305*

##### **September 15, 2001** — **Authorities related to the Ready Reserve of the Coast Guard**

*Partial Mobilization (World Trade Center and Pentagon Attacks) and Redlegation of Authority Under Title 14, United States Code, Section 331, 359, and 367*

##### **September 19, 2001** — **Suspended restrictions on E-8 and E-9 grade ceilings**

*Partial Mobilization (World Trade Center and Pentagon Attacks) and Redlegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012*

**September 28, 2001 — Increased Air Force Ceiling**

*Partial Mobilization (World Trade Center and Pentagon Attacks) and Redlegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012*

**October 8, 2001**

*Suspension of Requirement of Statutory Requirement for Personnel Tempo (PERSTEMPO) Management*

**October 13, 2001 — Increased Army, Navy and Air Force Ceilings**

*Partial Mobilization (World Trade Center and Pentagon Attacks) and Redlegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012*

**November 9, 2001 — Increased Air Force Ceiling**

*Partial Mobilization (World Trade Center and Pentagon Attacks) and Redlegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012*

## **PERSONNEL POLICY** (Section 3)

### **Under Secretary of Defense for Personnel and Readiness Memoranda**

#### **Personnel and Pay Policy Guidance** memo of September 20, 2001

*Mobilization/Demobilization Personnel and Pay Policy for Reserve Component Members Ordered to Active Duty in Response to the World Trade Center and Pentagon Attacks*

#### **Personnel and Pay Policy Guidance Revision** memo of October 30, 2001

*Change – Mobilization/Demobilization Personnel and Pay Policy for Reserve Component Members Ordered to Active Duty in Response to the World Trade Center and Pentagon Attacks*

#### **Personnel and Pay Policy Addendum** memo of July 19, 2002

*Provides additional guidance for proactively managing Reserve Component Members identified for mobilization and demobilization*

### **Office of the Assistant Secretary of Defense for Reserve Affairs Memoranda**

#### **USERRA Limit Exemption** memo of September 20, 2001

*Reemployment Protections for Activated Reserve Component Members*

#### **Employer Database** memo of November 6, 2001

*Capturing Data on Employers of Guard and Reserve Members*

#### **Family Health Care** memo of November 7, 2001

*TRICARE Reserve Family Demonstration Project*

#### **Military Leave** Eligibility memo of November 9, 2001

*Rights and Benefits of Federal Civilian Employees Called to Active Duty*

#### **Transition Healthcare** Benefit Notification Letter of July 18, 2002

*Provides information about recent expansion of transitional healthcare benefits for RC members who served in support of a contingency operation and their eligible family members*

### **Office of Personnel Management**

#### **OPM Compensation Policy Memorandum of September 14, 2001**

*Rights and Benefits of Reservists Called to Active Duty*

#### **Attachment 1**

#### **Attachment 2**

### **Personnel policy — Frequently Asked Questions (FAQ)**

## **Volunteer Strategy**

### **Volunteers**

- Military Status – with or without pay
- Civic and Private Organization

### **Armed Forces Reserve Medal**

- **Armed Forces Reserve Medal** —Frequently Asked Questions (FAQ)

### **Key Employees — Screening the Ready Reserve**

- **DoD Directive 1200.7** – *Screening the Ready Reserve*
- **Mobilization Delays and Exemptions**

## **PAY AND BENEFITS** (Section 4)

### **Pay and Benefits**

- Basic pay
- Special and Incentive Pays
- Medical and Dental Care
- Commissary, Exchange, MWR
- Life Insurance
- Leave
- Reemployment Rights
- Soldiers' and Sailors' Civil Relief Act

**Pay Table** — including BAH, BAS and Tax Advantage

**Pay Table** — including BAS and Special and Incentive Pays

### **Allowances:**

- BAH / BAH II
- CONUS COLA
- Overseas COLA
- Overseas Housing Allowance
- Dislocation Allowance

### **SGLI for Service Members and Families**

- **[Life Insurance Programs](#)**
- **[SGLI](#)**
- **[SGLI Family Coverage](#)**
- **[SGLI Handbook](#)**

## **Thrift Savings Plan — Military Participation in TSP**

- **TSP Benefits Booklet**
- **TSP Election Form**
- **TSP for Uniformed Services — Frequently Asked Questions (FAQ)**

## **Military Leave for Federal Civilian Employees**

- **Military Leave — FAQ**

## **Tax Consequences on Per Diem**

- **Issue Paper**
- Letter from the **Department of Treasury**
- **IRS Publication 463, *Travel, Entertainment, Gift, and Car Expenses***
- **Section 134 of title 26, United States Code—The Internal Revenue Code**

## **HEALTH CARE / MEDICAL READINESS** (Section 5)

### **TRICARE Benefits**

- [TRICARE Standard](#)
- [TRICARE Extra](#)
- [TRICARE Prime](#)
- TRICARE Prime Remote (TPR)
  - ↳ TPR for [National Guard and Reserve members](#) on active duty
  - ↳ TPR for [families of National Guard and Reserve members](#) on active duty
  - ↳ [TPR Eligibility](#)

### RC Medical [Benefits at a Glance](#)

### RC Medical [Benefits Brochure](#)

### TRICARE Demonstration Projects:

- Families of Reservists called to duty as a result of the September 11<sup>th</sup> terrorist attacks
  - ↳ [Approval memorandum](#)
  - ↳ [Project description](#)
  - ↳ Family demonstration project [Fact Sheet](#)
- Reservists called to active duty in support of operations in [Bosnia](#)

### [Medical benefits](#) – Frequently Asked Questions (FAQ)

- TRICARE [General Information](#) — FAQ
- TRICARE [Extra and Standard](#) — FAQ
- TRICARE [Prime](#) — FAQ

## Health Care Options for Federal Civilian Employees—Federal Employee Health Benefit (FEHB)

- DoD to Pay FEHB Premiums for DoD Federal Civilian Employees Called to Active Duty in Support of a Contingency Operation
  - ↳ [Civilian Personnel Policy](#) Memorandum of May 17, 2002
  - ↳ [Washington Headquarters Services](#) Memorandum of June 3, 2002

## TRICARE Dental Program (TDP)

- [TDP Information](#)
- [United Concordia](#) — TDP Contractor
- [TDP Benefits Booklet](#)
- [Find a Dentist](#)
- [Dental benefits](#) — FAQ

## [Incapacitation and Disability](#) — FAQ

## [Medical readiness](#) — FAQ

## [DEERS](#) Enrollment — the key to healthcare access

- [DEERS enrollment](#) — FAQ

## Transition Health Care

- Transition Healthcare — [Statutory Authority for Members](#)
- Transition Healthcare — [Demonstration Project for Dependents](#)
- Transition Healthcare — [Letter to Members and Benefits Guide](#)
- Transition Healthcare — [Eligibility and Benefits Guide](#)



## **VA Healthcare of Combat Veterans**

- [VA Directive](#)
- [News Release](#)
- [Frequently Asked Questions](#) and Answers

## **REEMPLOYMENT AND STUDENTS** (Section 6)

### **Reemployment Rights**

Uniformed Services Employment and Reemployment Rights Act (USERRA)

- [The Law](#)
- [Department of Labor](#) Job Rights for Reservists — Fact Sheet
- [Employee Benefits](#) — Pension and Healthcare Coverage
- [Fact Sheet and Frequently Asked Questions](#) for Employers and Employees
- [Tips for Employees and Commanders](#)
- [Tips for Employers](#)
- [NCESGR Ombudsman Services and the Law](#)
- Uniformed Service Members [Employment Law Guide](#)
- [Non-Technical Resource Guide to USERRA](#) from the Department of Labor
- Answers to [Employee and Employer Issues](#)
- [Army Legal Services](#) — Click on “Reserve Components”
- [Frequently Asked Questions](#)
- Army [Legal Services](#) also answers questions
  - Just click on “Reserve Components” then USERRA FAQs

### **Assistance for Student-Reservists**

- Information for [student-reservists](#)
- Assistance available through the [Servicemembers Opportunity Colleges](#)
- Department of Education [Loan Relief for Military Personnel](#) Called to Active Duty
- Department of Education Letter to Colleagues on Treatment of Student Loans for [Mobilized Reservists](#)
- [American Council on Education letter](#)
- [American Association of State Colleges and Universities letter](#) to Colleagues

## **LEGAL AND FINANCIAL ASSISTANCE** *(Section 7)*

### **Legal Services Information**

- An Army site, but the information applies to all service members and their families.
- Once in the site, just click on any of the topics listed below to find a wealth of information.

- ▶ **Consumer & Contract Matters:**
- ▶ **Estate Planning:**
- ▶ **Family Law Matters:**
- ▶ **Housing & Real Estate:**
- ▶ **Immigration:**
- ▶ **Insurance:**
- ▶ **Landlord & Tenant:**
- ▶ **Military Matters:**
- ▶ **Money Matters:**
- ▶ **Reserve Components:**
- ▶ **Soldiers' & Sailors' Civil Relief Act:**
- ▶ **Tax:**
- ▶ **Veterans:**
- ▶ **Voting:**
- ▶ **Miscellaneous:**

### **Financial Aid**

#### **Assistance for Small Business Owners**

- [Small Business Administration](#) (SBA) Disaster Assistance
- [Military Reservist Economic Injury Loans](#) from the SBA
- Senator Kerry's letter to [Small Business Owners](#)

#### **Soldiers' and Sailors' Civil Relief Act (SSCRA)**

- [SSCRA Provides Umbrella Protection](#)
- [SSCRA Provides Umbrella Protection – Update](#)
- [SSCRA Protections](#)
- [Army Legal Services](#) — Click on “Soldiers’ & Sailors’ Civil Relief Act”

## **FAMILY READINESS** *(Section 8)*

### **Family Readiness Brochure**

### **Help Guide to Guard & Reserve Family Readiness**

### **Guide to Reserve Family Benefits**

### **Family Support Toolkit**

- [Budget & Financial Management](#)
- [Child care](#)
- [Communication](#)
- [Elder care](#)
- [Emergency Information Worksheet](#)
- [Estates Planning/Wills](#)
- [Family Readiness Checklist](#)
- [Family care plan](#)
- [Health Care/DEERS enrollment](#)
- [Important documents](#)
- [Legal Affairs](#)
- [Pay and Benefits](#)
- [Power of Attorney](#)
- [Pre-deployment Check List](#)
- [Soldiers' and Sailors' Civil Relief Act](#)

### **Support for the member and family** — **Frequently Asked Questions (FAQ)**

## **DEMOBILIZATION — TRANSITION BENEFITS** *(Section 9)*

### **Personnel Policy Guidance**

#### **Transitional Health Care**

- Transitional Healthcare — [Statutory Authority for Members](#)
- Transitional Healthcare — [Demonstration Project for Dependents](#)
- Transitional Healthcare — [Letter to Members and Benefits Guide](#)
- Transitional Healthcare — [Eligibility and Benefits Guide](#)

#### **VA Healthcare of Combat Veterans**

- [VA Directive](#)
- [News Release](#)
- [Frequently Asked Questions](#) and Answers

### **Certificate of Creditable Coverage**

### **Leave**

### **Return to Civilian Employment**

#### **Unemployment Insurance**

- [General Facts](#)
- [Claims](#)
- Unemployment Compensation for [Service Members](#)
- Find Your [State](#)

## **Transition Assistance Program**

- **DoD Transition Assistance Program [Portal](#)**
- **Preseparation [Guide](#)**

## **USEFUL LINKS** (Section 10)

[\*Department of Defense\*](#)

[\*Military Services\*](#)

[\*Assistance from Service and Other Organizations\*](#)

[\*Reserve Components\*](#)

[\*Other Federal Government Links\*](#)

[\*Calculate Benefits\*](#)

[\*Reserve Associations\*](#)